



**PRESBYTERIAN CHURCH (U.S.A.)
CHURCH LEADERSHIP CONNECTION
100 WITHERSPOON STREET
LOUISVILLE, KY 40202-1396
Toll Free 1-888-728-7228 ext. 8550
Fax # (502) 569-5870
www.pcusa.org/clc**

MINISTRY INFORMATION FORM

Ministry ID P04003313

Ministry Name Boyne City First Presbyterian Church

Mailing Address 401 South Park

City Boyne City State: MI Zip Code 49712

Telephone Number 231-582-2599 Fax Number

Email bcfppnc@fpboyne.org

Web site www.fpboyne.org

Congregation or Organization Size (Select one)

- Under 100 members
- 101 - 250 members
- 251 - 400 members
- 401 - 650 members
- 651 - 1000 members
- 1001 - 1500 members
- More than 1500 members
- N/A

Average Worship Attendance: 30-40

Church School Attendance: 0



Church School Curriculum: N/A

Yes Check if certified as eligible for participation in the Seminary Debt Assistance Program

Ethnic Composition Of Congregation (in whole %):

Enter the percentage of each racial ethnic component of your congregation.

- _____ American Indian or Alaska Native
- 1 % Asian
- _____ Black or African American (African Native, Caribbean)
- _____ Hispanic Latino/Latina, Spanish
- _____ Middle Eastern
- _____ Native Hawaiian or Other Pacific Islander
- 99 % White
- Other _____

Presbytery Mackinac Synod Synod of the Covenant

Community Type (select one)

- | | | |
|---------------------------|------------------|------------------|
| _____ College | _____ Rural | _____ Suburban |
| <u>X</u> _____ Small City | _____ Town | _____ Urban |
| _____ Village | _____ Recreation | _____ Retirement |
| _____ N/A | | |

Clerk of Session Contact Information:

Name Paula Larson
Address 401 South Park
City Boyer City State MI Zip Code 49712
Preferred Phone 989-941-9991
E-mail: bcfppnc@fpboyne.org



***Select below the position to be filled and the minimal number of years of experience required (e.g. no experience, first ordained call, up to 2 years, 2-5 years, 5-10 years, or above 10 years)**

Commented [1]:

<u>Years of Experience</u>	<u>Position Type</u>	<u>Years of Experience</u>	<u>Position Type</u>
<u>X</u>	Solo Pastor		General Assembly Staff
	Head of Staff (Multi-staff Pastor, who supervised two teaching elders and other staff)		Church Business Administrator
	Head of Staff (supervised one teaching elder and other staff)		Executive Director
	Associate Pastor (Christian Education)		Director of Music (non-ordained)
	Associate Pastor (Youth)		Minister of Music (ordained)
	Associate Pastor (Other)		Mission Co-worker (International)
	Pastor (Church Planter, New Worshipping Community)		Christian Educator (Certified)
	Pastor (Transformation/Redevelopment)		Christian Educator (non-certified)
	Pastor Interim		Administrator
	Pastor (for a designated term)		Funds Developer
	Pastor (Other Temporary i.e., Supply, Student)		Finance Manager
	Pastor, yoked/parish		Media Specialist
	Co-pastor		Communicator
	Executive Pastor		Coordinator
	Evangelist or Mission Pastor		Youth Director (non-ordained)



	Bi-vocational/Tentmaker		Other
	Chaplain		
	Pastoral Counselor		
	College/Seminary Faculty		
	Seminary Staff		
	Campus Ministry		
	General Presbyter/Executive Presbyter Presbytery Leader		
	Stated Clerk (Presbytery)		
	Synod Executive		
	Mid-Council Program Staff		



You may also specify the position title (if appropriate) _____

***Employment Status**

Full Time _____ Part Time _____ Open to Either
 _____ Bi-vocational (able to provide employment through outside partnership)

Is this a yoked congregation? No _____ Yes
 (If yes, please complete the Yoked Congregation Detail Form.)

Clergy Couple (Are you open to a clergy couple?) Yes No _____

Certification/Training (check below the desired certification or training needed for the position):

Interim/Transitional Ministry Training _____	Interim Executive Presbyter Training _____
Certified Christian Educator _____	Certified Business Administrator _____
Certified Conflict Mediator _____	Clinical Pastoral Education Training _____
Other _____	

Language Requirements

<input checked="" type="checkbox"/> English	_____ Spanish	_____ Korean	_____ French
_____ Arabic	_____ Armenian	_____ Creole	_____ Portuguese
_____ Japanese	_____ Russian	_____ Swahili	_____ Burmese
_____ Cambodian	_____ Indonesian	_____ Laotian	_____ Thai
_____ Vietnamese	_____ Taiwanese	_____ Cantonese	_____ Mandarin Chinese
_____ Twi	_____ Sign Language	_____ Other	

Statement of Faith Required Yes _____ No



Mission Statement

What is your congregation's or organization's Mission Statement?

Vision Statement: *Sharing in loving ways the Good News of Salvation through faith in Jesus Christ within and beyond our doors as we walk together experiencing God's love.*

Boyne City is a small vibrant resort community located on beautiful Lake Charlevoix in Northern Michigan. Because we are fortunate to live in an area that has four seasons, we are alive with year round activities. Fun times include everything from swimming, boating, golfing, and camping to skiing, sledding, hunting and fishing. In addition, there are many wonderful trails to explore that are perfect for walking, hiking, or biking.

Boyne is proud to be designated a **Main Street Community**, hosting many festivals and events throughout the year. It is also recognized as one of the top volunteer communities in the county. Overall, Boyne is simply a great place to visit or raise a family. The excellent public school system offers an exceptional education and outstanding opportunities for children of all ages.

The city provides the best EMS services and a dedicated volunteer fire department. In addition there are two fine hospitals just a short distance away. Our part of northwest Michigan offers a variety of cultural, educational, and employment opportunities, not only in Boyne City but also in nearby communities of East Jordan, Petoskey, and Charlevoix.



(For each narrative question, please limit your responses to no more than 1500 characters including spaces and punctuation.)

1. What is the congregation's or organization's vision for ministry? Additionally describe how this vision is lived out.

Our goal is to be a welcoming church in our community. We are searching for a spiritual leader who has passion for sharing God's love.

We are a small congregation with a strong desire to serve others. After returning from COVID-19 our church took on the challenge to be an Externally Focused Church (Church without walls). Each month we do a community service activity outside the sanctuary.

Examples

- Community Prayer walk
- Supporting our local food pantry and free medical clinic
- Providing care packages for our Presbytery Camp as well as local teachers

We believe the community is our mission! We feel there is an opportunity to connect with younger generations in a new way through outreach activities other than the traditional way of sitting in pews. We wish to serve all members of our families including those who are elderly or homebound.

BCFP's new focus is to partner with local organizations to provide support to our Food Pantry, Deacon's Fund, and praying for our local businesses.



2. How do you feel called to reach out to address the emerging needs of your community or constituency?

Boyne City is a vibrant, thriving and energized community. Our beautiful historic church is located close to downtown. Local businesses have weathered COV19, however our community needs prayers for strength daily.

We would like to be the church known as welcoming everyone and providing care and support during both joyous and difficult times.

We hope to be a sanctuary that is inspiring, uplifting and spiritual. A place to be baptized, to share communion, to be married or laid to rest.

We are responsible for the community Deacon's fund and oversee the administration of funds for individuals seeking financial assistance.

We would love to reenergize our youth and adult missions. We have a large and active retirement community and would love to partner with seniors.

Our church involvement in our community

- Partnering with food pantry and free medical clinic
- Supporting Presbytery Point Camp with volunteers
- Trunk or Treat-over 800 families and children are involved
- Thanksgiving Meal- we partner with the local Fraternal Order of Eagles to help with preparing the meal
- Christmas Meal
- Going forward we support local schools in activities and partner with other local organizations



We believe that members grow spiritually when they give of their time and talents to be part of our community. We need a pastor who will welcome all to be involved.

3. How will this position help you to reach your vision and mission goals?

We would like to see our church grow including reenergizing our youth. We have a strong desire to serve our community. We seek a pastor who will nurture hope and challenge us to get involved and be a light to our community.

Our pastor must be compassionate, minister to our congregation and encourage us to seek opportunities that inspire us to show God's love in our community.

S/he is the welcoming face of our church. We encourage our pastor to be a part of our community through involvement with local service organizations.

4. Provide a description of the characteristics needed by the person who is open to being called to this congregation and/or organization.

Our pastor should be a **compassionate** leader, delivering scripturally-based sermons and classes that inspire and motivate members to do Jesus's work. S/he should encourage us through the sermons to show God's love in our daily lives.

Our pastor needs to be willing to ask individuals and families to get involved in our missions and take a part in the service of our church. S/he should delegate tasks and responsibilities to members of our church family.

Our pastor should be empathetic and have the gifts to minister to all congregants and their families during times of struggle and times of joy.



Our pastor should know when to take "self care". Know when you need to rest and relax.

Our pastor should be creative and willing to listen and try new ideas with our church family.

Overall, we seek a pastor who is truly committed to serve God and Boyne City First Presbyterian Church.

5. For what specific tasks, assignments, and programs areas will this person have responsibility?

Worship

- Biblically-based and inspirational sermons that motive members to follow Jesus
- Administer the sacraments of Baptism and Communion (Shut-ins)

Pastoral Care

- Minister to congregants and their families and community members, who may be injured, ill, dying, home bound, hospitalized, in hospice, or in a care facility
- Minister to those experiencing trauma, mental health issues, violence, addiction, physical loss
- Minister to the families and officiate at funeral/memorial services
- Instruct new member classes
- Provide pre-marital counseling and officiate at weddings

Administration

- Fulfill duties as head of staff
- Organize and attend committee meetings as needed
- Provide Monthly Pastor Report to session

Teach

- Assist in selecting curriculum for Christian education, Bible/Book study
- Reenergize our youth program

Community

- **Be the "face" of BCFP**
- A joyful soul **who** likes to laugh!
- Be a part of the Boyne City Ministerial Association



OVERALL

- **We seek a pastor who has a personal relationship with Jesus Christ and is committed to serving the Boyne City Presbyterian Church**

OPTIONAL LINKS

Provide below any links to online information that may help call seekers understand your congregation or organization. (e.g. *organization or community websites, online newsletters, demographic information*) Please note the CLC system does not warehouse links. (Limit characters to 500)

WWW.fpboyne.org

WWW.boynechamber.com

WWW.boyne.K12.mi.us

WWW.boynemountain.com

WWW.tommbs.org

Facebook: Search Boyne City First Presbyterian Church



***LEADERSHIP COMPETENCIES**

(Select 10 leadership competencies from the list below that are required for the position.)

THEOLOGICAL/SPIRITUAL INTERPRETER	
X	<p>Compassionate – having the ability to suffer with others; being motivated by others pain and is called into action as advocate; is motivated by caring for others while concurrently keeping the organizational goals clearly in focus.</p>
	<p>Hopeful – maintains stability in the moment and hope for the future; provides direction, guidance, and faith when describing basic needs; and helps followers to see a way through chaos and complexity.</p>
X	<p>Preaching and Worship Leadership: Is a consistently effective preacher and worship leader; is able to inspire from the pulpit; communicates a clear and consistent message through sermons that are carefully prepared and artfully delivered; projects the identity and character of the congregation through worship leadership presence.</p>
	<p>Spiritual Maturity: Shows strong personal depth and spiritual grounding; demonstrates integrity by walking the talk and by responding with faithfulness of purpose; is seen by others as trustworthy and authentic; nurtures a rich spiritual life; seeks the wisdom and guidance of appropriate mentors; is able to articulate a clear and consistent theology.</p>
	<p>Lifelong Learner – individuals who use every experience in life as a potential tool for growth; one who pursues continuing education; and those who build on strengths and seek assistance to improve weaknesses.</p>
X	<p>Teacher – creates learning environments where students are active participants as individuals and as members of collaborative groups; designs lesson plans that teach concepts, facts, and theology; effectively uses multiple learning tools to reach a wide variety of learners; revises instructional strategies based upon ministry/organization context.</p>
COMMUNICATION	
X	<p>Communicator - Advances the abilities of individuals and the organizations through active listening supported with meaningful oral and written presentation of information.</p>
	<p>Bilingual – having the ability to use two languages, especially with equal or nearly equal fluency; able to use multiple languages in communication.</p>
	<p>Public Communicator - Demonstrates a comfortable ease when speaking in a variety of settings (both small and large groups); is effective at addressing a variety of topics; can get messages across with the desired effect.</p>
	<p>Media Communicator: Has experience developing materials for a variety of written or multimedia forms of communications (print, Internet-based, social media, etc.)</p>



<p>Technologically Savvy - the ability to navigate successfully the world of technology using software, blogging, multi-media, and websites as tools for ministry.</p>	
<p>ORGANIZATIONAL LEADERSHIP</p>	
<p>Advisor – an individual others turn to for counsel and guidance; provides coaching; expertise for congregations or other organizations.</p>	<p>Change Agent – having the ability to lead the change process successfully; anchoring the change in the congregation’s/organization’s vision and mission.</p>
<p>Contextualization – the ability to assess accurately the context, environment, history, relationships and uniqueness of a congregation or organization.</p>	<p>Culturally Proficient – having solid understanding of the norms, values and common behaviors of various peoples, including direct experience working in multiple cultural and cross-cultural settings.</p>
<p>Externally Aware - identifies and keeps informed of the polity of the church and/or the organization; maintains current with laws, regulations, policies, procedures, trends, and developments both internally and in the larger society.</p>	<p>Entrepreneurial - leaders that are creative in using resources; identifies opportunities to develop; is willing to take risks, initiates actions that involve a deliberate risk to achieve a recognized benefit or advantage.</p>
<p>Risk Taker – persons with the ability to take appropriate risk to accomplish needed goals; one who thinks outside the box and who is not afraid of challenging the status-quo.</p>	<p>Task Manager - Assures that effective controls are developed and maintained to ensure the integrity of the organization; holds self and others accountable for rules and responsibilities; can be relied upon to ensure that projects within areas of specific responsibility are completed in a timely manner and within budget; and monitors and evaluates plans, focuses on results and measuring attainment of outcomes.</p>
<p>Willingness to Engage Conflict: Steps up to conflicts, seeing them as opportunities; reads situations quickly; good at focused listening; can identify common ground and elicit cooperation from others in crafting mutual solutions.</p>	<p>X Decision Making: Makes effective decisions, balancing analysis, wisdom, experience, and judgment; is aware of the long term implications of choices made; is generally regarded as offering solutions and suggestions that are correct and effective.</p>
<p>Organizational Agility: Is astute about how congregations and/or organizations work; knows how to get things done through formal and informal channels; understands the importance of supporting good policy, practice, and procedure; appreciates the power in the culture of a congregation; is politically savvy.</p>	<p>Strategy and Vision: Sees ahead clearly, keeping focused on the larger picture; can anticipate future consequences and trends accurately; is future oriented; casts a compelling and inspired vision for a preferred future; sees possibility; crafts breakthrough strategies.</p>



<p>Financial Manager – deliver results by maximizing organizational effectiveness and sustainability through the best use of available financial resources; allocates and manages finances transparently; implements strategies to achieve operational efficiencies and value for money; puts in place rigorous and comprehensive financial accountability systems.</p>	X	<p>Funds Developer – maintains the ability to solicit donations used to fund the budget of the organization; effectively expresses the needs for funds to potential donors; responsible for adding new potential donors to the organization's contact list; prepares statement of planned activities and enlists support for mission initiatives.</p>
<p>X Collaboration: Has a natural orientation toward getting people to work together; shares wins and successes; fosters open dialogue; lets people finish and be responsible for their work; creates strong feelings of belonging among group members; is a good judge of talent and can accurately assess the strengths and limitations of others.</p>		
INTERPERSONAL ENGAGEMENT		
<p>X Interpersonal Engagement - Displays a consistent ability to build solid relationships of trust and respect inside and outside of the organization; engage people, organizations, and partners in developing goals, executing plans, and delivering results; use negotiation skills and adaptability to encourage recognition of joint concerns, collaboration, and to influence the success of outcomes.</p>		<p>Bridge Builder – possessing a certain responsibility for the unity of the congregation and or organization; works to connect people of different cultures, worldviews, and theological positions.</p>
<p>X Motivator - Creates and sustains an organizational culture which permits others to provide the quality of service essential to high performance. Enables others to acquire the tools and support they need to perform well; and influences others toward a spirit of service and meaningful contributions to mission accomplishment.</p>		<p>Personal Resilience: Learns from adversity and failure; picks up on the need to change personal, interpersonal, and leadership behaviors; deals well with ambiguity; copes effectively with change; can decide and act without having the total picture; comfortably handles risk and uncertainty; seeks feedback; expresses personal regret when appropriate</p>
<p>Initiative: Demonstrates ambition is highly motivated; is action oriented and full of energy for things seen as challenging; seizes opportunity; pushes self and others to achieve desired results.</p>	X	<p>Flexibility - Adapts behavior and work methods in response to new information, changing conditions, unexpected obstacles, or ambiguity; remains open to new ideas and approaches; and works concurrently on related and conflicting priorities without losing focus or attention.</p>



<p>Self Differentiation: Demonstrates strong and appropriate personal boundaries in relationships; has a healthy appreciation of self, without being egotistical; is emotionally mature; can maintain a less- anxious presence in the midst of turmoil; is not overly dependent upon outside affirmation; works to build a strong personal support system.</p>	
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***COMPENSATION AND HOUSING:** *A range is needed for matching purposes. The maximum salary is not published anywhere.* Effective salary is cash salary plus housing allowance or manse value and other compensation considered "effective salary" by the Board of Pensions of the PC (U.S.A.)

See Effective Salary Definition at [Board of Pensions](#).

Minimum *Effective* Salary \$47,764.00 Maximum *Effective* Salary

- Housing Type Manse
 Housing Allowance
 Open To Either (Manse or Housing Allowance)
 Not Applicable (*For Non-pastoral Positions Only*)

***EQUAL EMPLOYMENT OPPORTUNITY**

The unity of believers in Christ is reflected in the rich diversity of the Church’s membership. In Christ, by the power of the Spirit, God unites persons through baptism regardless of race, ethnicity, age, sex, disability, geography, or theological conviction. There is therefore, no place in the life of the Church for discrimination against any person. The Presbyterian Church (U.S.A.) shall guarantee full participation and representation in its worship, governance, and emerging life to all persons or groups within its membership. No member shall be denied participation or representation for any reason other than stated in this Constitution. (F-1.0403)

Each Pastor Nominating committee and Search committee is expected to undertake its search for a Teaching Elder in a manner consistent with the good news that in the church “...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus.”

Has the Pastor Nominating Committee and Search Committee affirmed its intention to follow the Form of Government in this regard?

- X. Yes
 No



REFERENCES (Limit 3)

Below, please list three persons who know your congregation. You might list your Presbytery leadership, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Joseph Leach

Address 7235 M 119, Harbor Springs, MI 49740

Phone Numbers 231-330-1698

Relation: Member of Committee of Ministry

E-mail jleach61@gmail.com

Name: Patrick Little

Address 321 South Park Street, Boyne City, MI 49712

Phone Numbers 734-323-9874

Relation Superintendent of Boyne City Schools

E-mail plittle@boyne.k12.mi.us

Name Pastor Pastor David VanDam

Address: 1720 Mitchell Road, Petoskey, MI 49770

Phone Numbers :231-838-9128

Relation: Retired Presbyterian Pastor and retired Mackinaw Presbytery Executive

E-mail: davidvandam68@gmail.com



***Pastor Nominating Committee/Search Committee Chairperson/Mid-council Search Committee Chairperson:**

Name Sheri Fitzpatrick

Address 1020 Suttliff Lane

City Boyer City State MI Zip Code 49712

Preferred Phone 231-675-0359

Alternate Phone _____

E-mail Address for PNC Communications (required): sherifitzpatrick82@yahoo.com

ENDORSEMENTS

Pastor Nominating Committee/

Search Committee Sheri Fitzpatrick Signature on File Date 8/24/2021

Signature

Clerk of Session Paula Larson Signature on File Date 8/24/2021

Signature

Presbytery Joseph Leach Signature on File Date 8/24/2021

Signature